



Dear Friend of PCS,

Pacific Christian School is hosting a large fundraising event in a few weeks. Our “*PCS On-line Spring Auction*” event will be live from May 22 through June 1 with **funds being used for new playground equipment for the elementary students**. Students (and parents) are looking forward to hours of great activity on the new structure!

The auction is expected to be “attended” by approximately 500 PCS families, many staff, grandparents and other community supporters. Participating businesses will be prominently featured on the event website before and during the auction.

**Can you help support the students with a donation of a product or service from your business?** A short description of your item and a direct link to your business will enable bidders to know a little bit about you and knowledgeably bid on your item ([www.PacificChristian.ca/auction](http://www.PacificChristian.ca/auction)).

All donations are greatly appreciated. Your donation can be something as simple as a gift certificate to your business or products and/or services. Collectively, we hope to raise \$15,000 with this auction.

A donation form for silent auction items is attached and is also available online ([www.pacificchristian.ca/auction](http://www.pacificchristian.ca/auction)). Simply fill it out, call or email us and we’ll handle the rest.

Thank you for your consideration of our request for help with this initiative.

Sincerely,

Chris Berghuis & Irene Fennema

Development Office, Pacific Christian School

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(250) 479-4532 ext 142 or 143





**Pacific Christian School Silent Auction Donation Form**

Donor Company Name		
Donor Contact Name	Street Address	
Phone	City	Postal Code
EMAIL (Please print clearly.)		

Item Information:

Item	Estimated Dollar Value	
Item description – Include quantity, size, colour, number of persons, days/nights and <u>all restrictions</u> :		
Mark Appropriate Box: <input type="checkbox"/> Delivery of item by Donor <input type="checkbox"/> Item needs to be picked up <input type="checkbox"/> Donor provides Certificate <input type="checkbox"/> PCS to create Certificate	Signature	Date

For Office Use Only

Tracking Number:	Notes:
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**Please return this form, or email the same information by Wed, May 16, 2017 (or asap so we can promote the item)**