

On-call Educational Assistants

Pacific Christian Elementary and Secondary

JOB DESCRIPTION

Educational Assistants work as team members with student services staff and classroom teachers to enable students with a variety of learning needs to experience success in the school community.

- Provide academic, social and emotional support for students
- Support students one-to-one, in small groups in classrooms and other designated spaces.
- Perform other tasks which may include reading or scribing for a student, providing one to one or small group support, assisting the teacher in the classroom, providing personal care and completing other necessary tasks to provide inclusion opportunities for all students.

REQUIRED SKILLS AND EXPERIENCE

- Ability to support students effectively with minimal supervision
- Excellent interpersonal skills with adults and youth
- Previous experience working in a learning environment with children and/or youth with learning challenges, ADHD, and mental health challenges
- Clean criminal record check and child welfare check
- All applicants should have compassion and patience for students who face learning challenges.
- Applicants must have an active Christian faith that shapes their life.

TERMS OF EMPLOYMENT

On-call positions are determined on an as needed basis. This may include: full-days (8.15am - 3:00pm), part-days, days determined in advance, and days determine the morning of.

To apply, please forward the following:

- résumé
- cover letter
- personal statement of faith
- contact information for three references.

Please email your documents to:

Elementary: Candis Gibbs (Student Services Coordinator) at
candis.gibbs@pacificchristian.ca

Secondary: Julia Haazen (Learning Support Services Coordinator) at
julia.haazen@pacificchristian.ca