



BUS RENTAL CONTRACT

Date: _____

Name of Organization /Individual Renter): _____

Individual(s) Responsible: _____

Email: _____ Phone Number: _____

Address: _____

Date(s) required: _____ Times Required: _____

Vehicle Rented, Max Capacity, & License Required:

- | | |
|--|--|
| <input type="checkbox"/> Keyano 1 – Bus – Max Capacity 72 – Class 2 license | <input type="checkbox"/> Keyano 2 – Bus – Max Capacity 76 – Class 2 License |
| <input type="checkbox"/> Vehicle #2 – Van – Max Capacity 15 – Class 4 License | <input type="checkbox"/> Vehicle #3 – Bus – Max Capacity 29 – Class 2 License |
| <input type="checkbox"/> Vehicle #6 – Van – Max Capacity 15 – Class 4 License | <input type="checkbox"/> Vehicle #8 – Bus – Max Capacity 24 – Class 4 License |
| <input type="checkbox"/> Vehicle #9 – Bus w/ramp – Max Capacity 20 – Class 4 License | <input type="checkbox"/> Vehicle #10 – Bus – Max Capacity 72 – Class 2 License |

Bus Area Rental cost: <i>(Hrly rate x hrs or day rate x amt days =)</i>			
½ Day (3 hours)	\$200	Cost:	
Full day (7-8 hours)	\$350	Cost:	
Mileage up to 100kms	included	Cost:	
Mileage after 100kms	\$0.52/km	Cost:	
Fuel (if not filled upon return)	Current fuel rate \$	Cost:	
Paid by:		<input type="checkbox"/> Cash	<input type="checkbox"/> Cheque
		TOTAL COST:	
		DEPOSIT REC'D	

Signature of Responsible Party:* _____ **Initial Keys Received:** _____

*Signature indicates agreement with PCS Policies and Conditions of use (see other side)

Signature of PCS Authorizing Officer: _____ **Initial Keys Returned:** _____

- Copy of Drivers license received Copy of Drivers abstract received

RENTAL FEE RECEIPT

Date: _____

Received from: _____ \$ _____

The Sum of: _____ Dollars

Signature: _____

BUS RENTAL POLICIES AND CONDITIONS OF USE

The **individual and/or group (Renter)** named above agrees to the following:

- 1) The Renter is to obtain keys, instruction, and guidelines before or on the day of the rental during office hours. If this is not possible, **a staff member will be scheduled to meet the Renter, which will incur an additional cost.**
- 2) Payment for rental must be made in advance, and a damage deposit may be required for certain rental uses.
- 3) The Renter agrees to provide a copy of their drivers license and drivers abstract prior to rental.
- 4) The Renter agrees that the vehicle is for the purpose indicated in this rental agreement.
- 5) The Renter agrees to comply with ICBC Regulations, including seating capacity and exit clearance.
- 6) The School reserves the right to establish minimum and/or maximum occupancy for the vehicle being rented.
- 7) The Renter must ensure that **NO SMOKING OR ALCOHOL ARE PERMITTED** on the vehicle.
- 8) **NO FOOD OR DRINK** (including gum, candy, etc.) is permitted in the vehicle.
- 9) The Renter agrees to provide adult supervision and to be responsible for the actions and behavior of all passengers. The School reserves the right to evaluate the adequacy of the supervision.
- 10) The Renter hereby releases and saves harmless the Victoria Christian Education Society (VCES) from all liability that may arise in respect of any injury to any person while on the bus, or during the operation of the school bus.
- 11) The Renter accepts full responsibility for damage to vehicle. (Damage to be reported as soon as possible).
- 12) The Renter is responsible for the cost of repair or replacement of the vehicle where the damage is caused by any person whom the Renter has permitted to operate the school bus during the period that the Renter is permitted to use the vehicle, and the amount of every expenditure made by the VCES as a result of such damage is a debt due to the VCES by the Renter.
- 13) The Renter shall not permit persons other than those associated with the operation of the school bus to operate or maintain the school bus in any way, shape, or form.
- 14) The Renter agrees that the School is not responsible for any property left or lost in vehicle.
- 15) The Renter must ensure that the vehicle be left clean and in good order after the event.
- 16) The Renter agrees to ensure all doors are locked when the vehicle is not in use.
- 17) The Renter agrees to return the vehicle with a full gas tank.
- 18) Rental rates are subject to change pending the annual budget approved by the VCES Society each spring.
- 19) The Renter agrees that VCES's right to cancel or revoke this rental agreement at any time, with or without cause and no claim may be made against the school for damages or reimbursement on account of any loss, damage or expense whatsoever.